

# TOWN OF CHINA SIGN PERMIT APPLICATION

Please fill in ALL applicable information:

<b>Date</b>	<b>Property Address</b>			<b>Map/Lot</b>
<b>Applicant Name</b>		<b>Contact Person</b>		<b>Telephone</b>
<b>Applicant Mailing Address</b>		<b>City or Town</b>	<b>State</b>	<b>Zip</b>
<b>Business Owners Name (if different)</b>		<b>Business Mailing Address</b>	<b>State</b>	<b>Zip</b>
<b>Business Name</b>				
<b>Property Owner's Name (if different)</b>				<b>Telephone</b>
<b>Owner's Mailing Address</b>		<b>City or Town</b>	<b>State</b>	<b>Zip</b>
<b>Contractor's Name</b>		<b>Contact Person</b>		<b>Telephone</b>
<b>Contractor's Mailing Address</b>		<b>City or Town</b>	<b>State</b>	<b>Zip</b>
<b>Email Address of Person to Contact When Permit is Issued</b>				
<p>Applicant's Signature _____ Date _____</p> <p><input type="checkbox"/> Approved   <input type="checkbox"/> Denied _____ Date _____</p> <p style="text-align: center;">Code Enforcement Officer</p> <p>Comment / Condition _____</p>				
<p>For Office Use Only</p> <p>Permit # _____ Permit Fee \$ _____</p> <p>Receipt # _____ Date _____</p> <p>Paid by _____</p>				

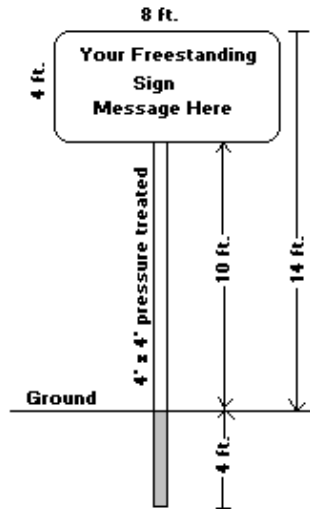
Please provide a **Plot Plan showing** the proposed location of all new signs relative to all buildings, roads, driveways and property lines. **Include** the setback distances for free standing signs from adjacent property lines, streets and driveways and street intersections. Also **include** the measurement(s) of building perimeter. (See example on back of this page.)

Please provide a **sketch of each sign**. Include the **length and width** of each sign, **materials used for construction and attachment** of the sign, the **height from ground level** to the top and bottom of free-standing and projecting signs and the message. For Wall Signs please show where signs will be placed on each face of the building. (See examples on opposite page.)

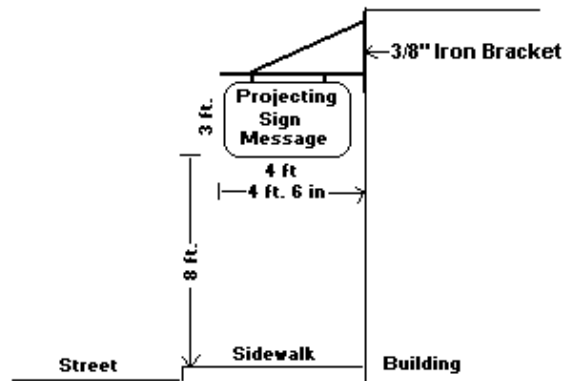
	Construction Materials (including means of attaching sign)

# SAMPLE DRAWINGS SHOWING INFORMATION THAT SHOULD BE PROVIDED

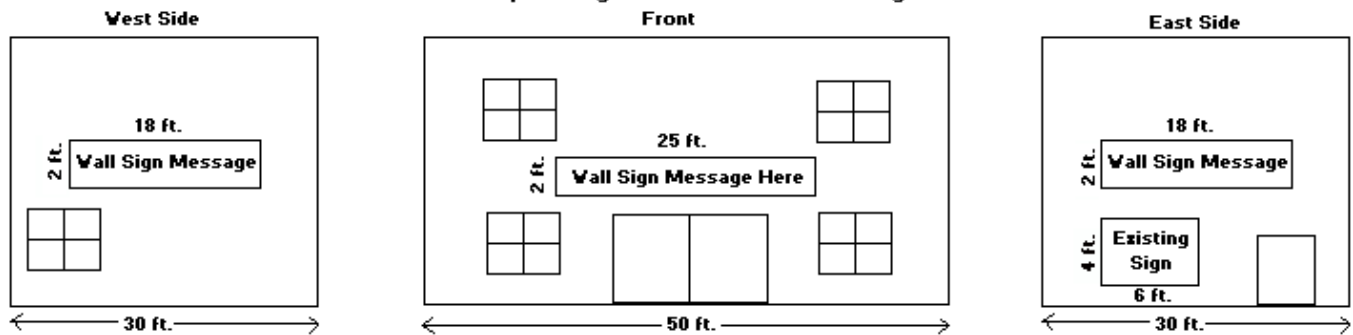
Example of Free-Standing Sign Drawing



Example of Projecting Sign Drawing



Example of Sign Location Plan for Wall Signs



Example of Sign Location Plot Plan

