



Town of China

571 Lakeview Drive; China, Maine 04358
(207) 445-2014 info@chinamaine.org

China Select Board, Monday – 3/27/2023

Select Board Meeting – 6:30 P.M. – Zoom and Livestream

Select Board members present: Wayne Chadwick, Janet Preston, Blane Casey, Brent Chesley, and Jeanne Marquis. Absent: none. Town Manager: Rebecca Hapgood. Others Present: Shawn Reed, Jen Smith, Paul Lucas, CJ Houle, Tom Maraggio, Deputy Polizzoitti, and Mary Grow. Others Present via zoom: Stephen Greene, Mike Sullivan, and Elizabeth Curtis.

Chair Wayne Chadwick opened the meeting at 6:30 pm and led the Pledge of Allegiance to the American Flag.

MINUTES

I. Approval of Minutes

- a. Motion by Janet Preston and second by Blane Casey to approve minutes of the 03/13/2023 Select Board meeting; approved 5-0

II. Warrants

- a. Motion by Blane Casey and second by Janet Preston to approve Payroll Warrant #40 for \$43,057.09; approved 5-0
- b. Motion by Janet Preston and second by Brent Chesley to approve Payables Warrant #41 for \$94,559.69; approved 5-0

III. Unfinished Business

- a. Discussed TIF expenditures for 2023-2024:
 - i. Motion by Janet Preston and second by Jeanne Marquis to approve to divide the C.7 \$65,000 between Thurston Park & China Four Seasons Club for \$32,500 each; approved 5-0
 - ii. Motion by Janet Preston and second by Jeanne Marquis to follow the TIF Committee recommendation to approve CRLA in the amount of C.4 \$20,000; approved 3-2 (WC/BAC)
 - iii. Motion by Jeanne Marquis and second by Janet Preston to follow the TIF Committee recommendation to approve CLA C.2 for \$1,000 and C.4 for \$10,000; approved 5-0
 - iv. Motion by Janet Preston and second by Blane Casey to follow TIF Committee recommendation to approve China Broadband for C.1 \$10,000; approved 4-1 (WC)
 - v. Motion by Brent Chesley and second by Blane Casey to follow TIF Committee recommendation to approve China Broadband for C.9 \$30,000; approved 5-0

- vi. Motion by Blane Casey and second by Brent Chesley to follow TIF Committee recommendation to approve China Ice Days for C.2 \$5,000; approved 5-0
- vii. Motion by Brent Chesley and second by Janet Preston to follow TIF Committee recommendation to approve Mid Maine Chamber of Commerce for C.3 \$460; approved 5-0
- viii. Motion by Janet Preston and second by Brent Chesley to follow TIF Committee recommendation to approve China Community Days for C.2 \$10,000; approved 5-0
- ix. Motion by Janet Preston and second by Blane Casey to follow TIF Committee recommendation to approve Summer Intern for C.3 \$10,000; approved 5-0
- x. Motion by Blane Casey and second by Janet Preston to follow TIF Committee recommendation to approve KVCOG for \$7,213- C.1 \$4,000 and C.3 \$3,213; approved 5-0
- b. Motion by Janet Preston and second by Jeanne Marquis to go through the Municipal warrant articles for June 13, 2023, Annual Town Business Meeting and state if they recommend yea or nay (see attached draft Warrant for Articles 2 to 31).
- c. Motion by Janet Preston and second by Blane Casey to recommend ayes on articles 17 through 26; approved 5-0

IV. New Business

- a. Motion by Blane Casey and second by Jeanne Marquis to appoint the following: Amber French as Thurston Park Committee member, Randall Downer, Amber French, and Barbara Crosier as Comprehensive Plan Implementation Committee members and Elizabeth Swahn, Nancy Lemieux, Larry Lemieux, Jessica Parlin, Susan Cottle, Peter Moulton, and Elaine Philbrook as Community Forest at China Schools Committee members; approved 5-0
- b. Presentation by Jen Smith, Thurston Park (moved to speak during TIF discussion).
- c. Discussed Community Resilience Partnership Municipal Resolution. Community meeting to be held April 24th at 5:30 pm.
- d. Motion by Blane Casey and second by Jeanne Marquis to accept Edward Oliver's bid of \$2,001.00 for trailer on 57 Chadwick Way and authorize Rebecca Hapgood to execute a bill of sale; approved 5-0
- e. Discussed Penalties for land use violations- postponed.
- f. Motion by Blane Casey and second by Jeanne Marquis to accept proposal from Cove-Side Wheel & Ski for \$11,598.00 to purchase a side by side for the Transfer Station; approved 5-0

- h. Motion by Blane Casey and second by Janet Preston to approve Municipal Officers' Certification of Official Text of a Proposed Ordinance – Chapter 9. Appeals and Solid Waste Ordinance; approved 5-0

V. **Public Comment-** none.

VI. **Select Board members' comments-** none.

VII. **Manager's Communications – (Non-Action Items)**

- a. Date of regular meetings – April 10 and 24
- b. Household hazardous waste day – April 22
- c. Drug Take Back Day – April 22 - 10am – 2pm
- d. Palermo bag fees for April 1st

VIII. **Adjourn**

Motion by Janet Preston and second by Brent Chesley to adjourn at 8:35 pm; approved 5-0

Assessors' Minutes

I. **Abatements**

- a. Motion by Janet Preston and second by Jeanne Marquis to approve Johnston, Marjorie S. RE#1971 abatement in the amount of \$716.98; approved 5-0

II. **Supplement**

- a. Motion by Janet Preston and second by Brent Chesley to approve Sherman, Kirk A & Judy L RE#3449 supplemental in the amount of \$4,382.40 (tree growth removal); approved 5-0

III. **Adjourn**

Motion by Janet Preston and second by Blane Casey to adjourn at 8:37 pm; approved 5-0

Respectfully submitted,



Janet Preston
Secretary, China Select Board

* Select Board Meeting
3/27/2023 record
of votes:

Town of China, Maine
Warrant of the Annual Town Business Meeting

To Julie A. Finley, a resident of the Town of China, County of Kennebec and State of Maine:

In the name of the State of Maine, you are hereby required to notify and warn the inhabitants of the Town of China, qualified by law to vote in town affairs, to assemble at the China Town Office Complex in said Town of China, on Tuesday, the 13th of June, A.D. 2023, at 6:55 in the morning, to elect a moderator to preside at said meeting and to vote on municipal articles/questions by secret ballot. Polling hours to be 7:00 a.m. until 8:00 p.m.

Article 1. To elect a moderator to preside at said meeting.

Article 2. Shall the Town vote to appropriate the following estimated municipal revenues in the amounts listed below to reduce the property tax assessment for fiscal year 2023/2024?

Non-Property Tax Revenue	
Excise Taxes	\$ 975,000.00
Other Town Revenue	\$ 162,001.00
Transfer Station Revenue	\$ 178,000.00
FirstPark	\$ 27,550.00
Total Estimated Revenue 2023-2024	\$ 1,342,551.00

Select Board Recommends: YES with a vote of 5 ayes / 0 nays

Budget Committee Recommends: YES with a vote of ___ ayes / ___ nays

Article 3. To see if the Town will vote to authorize the Select Board to appropriate up to **\$166,607** from **assigned fund balance** and up to **\$144,500** from **unassigned fund balance** to meet expenses during fiscal year 2023/2024.

Select Board Recommends: YES with a vote of 5 ayes / 0 nays

Budget Committee Recommends: YES with a vote of ___ ayes / ___ nays

Article 4. To see if the Town will vote to raise and appropriate the sum of **\$1,116,983** for **Municipal Services** expenses which includes \$20,000 to be appropriated from unassigned fund balance for the legal reserve account used at the discretion of the municipal officers.

Select Board Recommends: YES with a vote of 5 ayes / 0 nays

Budget Committee Recommends: YES with a vote of ___ ayes / ___ nays

Select Board Recommends: YES with a vote of 5 ayes / 0 nays
Budget Committee Recommends: YES with a vote of __ ayes / __ nays

Article 12. For Articles 2 through 11, shall the Select Board be authorized to expend a portion of the appropriated/raised amount prior to the beginning of the 2023/2024 fiscal year or carry forward remaining amounts from 2022/2023 to the 2023/2024 budget as the Select Board deems prudent, and shall the Select Board be authorized to place unexpended funds as they deem in the best interests of the Town in related reserve accounts or reserve accounts they deem should be established, the funds from which may be used upon a majority vote of a quorum of the Select Board?

Select Board Recommends: YES with a vote of 5 ayes / 0 nays
Budget Committee Recommends: YES with a vote of __ ayes / __ nays

Article 13. To see if the Town will vote that if any article herein does not pass, the amounts appropriated in FY 2022/2023 for the subject article shall be deemed adopted for FY 2023/2024.

Select Board Recommends: YES with a vote of 5 ayes / 0 nays
Budget Committee Recommends: YES with a vote of __ ayes / __ nays

Article 14. To see if the Town will vote to raise and appropriate the sum of **\$237,500** from tax increment (TIF) revenues for expenditure in accordance with that **Program**.

Select Board Recommends: YES with a vote of 5 ayes / 0 nays
Budget Committee Recommends: YES with a vote of __ ayes / __ nays

Article 15. To see if the Town will vote to appropriate all money received from the State for snowmobile registrations to the China Four Seasons Club, for the maintenance of their network of snowmobile trails, on condition that those trails be open in the snow season to the public for outdoor recreation purposes, after administration expenses of not more than \$1.00 per snowmobile.

Select Board Recommends: YES with a vote of 5 ayes / 0 nays
Budget Committee Recommends: YES with a vote of __ ayes / __ nays

Article 16. To see if the Town will vote to establish two (2) **Tax Payment due dates** to be Friday, September 29, 2023 and Friday, March 29, 2024, and to charge an **Interest Rate of eight percent (8%)** per annum after each tax payment due date, at the daily rate of 0.00021 for each day, or fraction thereof, the payment is overdue.

Select Board Recommends: YES with a vote of 5 ayes / 0 nays
Budget Committee Recommends: YES with a vote of __ ayes / __ nays

Select Board Recommends: YES with a vote of 5 ayes / 0 nays
Budget Committee Recommends: YES with a vote of ayes / nays

Article 23. To see if the Town will vote to authorize the Select Board to negotiate and execute multi-year contracts of not more than five years, including but not limited to, contracts or agreements in the following areas: auditing, equipment purchasing, leasing and maintenance and roadside mowing.

Select Board Recommends: YES with a vote of 5 ayes / 0 nays
Budget Committee Recommends: YES with a vote of ayes / nays

Article 24. To see if the Town will vote to authorize the Select Board to request bids, negotiate, trade, sell and/or purchase municipal vehicles, machinery and equipment as deemed to be in the best interest of the town.

Select Board Recommends: YES with a vote of 5 ayes / 0 nays
Budget Committee Recommends: YES with a vote of ayes / nays

Article 25. To see if the Town will vote to authorize the municipal officers to dispose of town-owned personal property with a value of \$3,000 or less, under such terms and conditions as they deem advisable.

Select Board Recommends: YES with a vote of 5 ayes / 0 nays
Budget Committee Recommends: YES with a vote of ayes / nays

Article 26. To see if the Town will vote to authorize the municipal officers to make final determinations regarding the closing or opening of roads to winter maintenance pursuant to 23 M.R.S.A. § 2953

Select Board Recommends: YES with a vote of 5 ayes / 0 nays
Budget Committee Recommends: YES with a vote of ayes / nays

Article 27. To see if the Town will vote to appropriate an amount not to exceed **\$13,900** from Coronavirus **Local Fiscal Recovery Funds** (aka American Rescue Plan Act or ARPA funds) received by the Town from the federal government for the following project: Codification of municipal ordinances.

Select Board Recommends: YES with a vote of 3 ayes / 2 nays
Budget Committee Recommends: YES with a vote of ayes / nays

Article 28. To see if the Town will vote to appropriate an amount not to exceed **\$100,000** from Coronavirus **Local Fiscal Recovery Funds** (aka American Rescue Plan Act or ARPA funds) received by the Town from the federal government for the following project: Fireproof vault for municipal records.

Given under our hands this ____ day of April, 2023 as the China Select Board.

Wayne D. Chadwick, Chair

Blane C. Casey

Brent A. Chesley

Jeanne-Marie S. Marquis

Janet M. Preston