



Town of China

571 Lakeview Drive; China, Maine 04358
(207) 445-2014 info@chinamaine.org

China Select Board, Monday – 11/21/2022

Select Board Meeting – 6:30 P.M. – Zoom and Livestream

Select Board members present: Wayne Chadwick, Janet Preston, Brent Chesley, and Jeanne Marquis. Absent: Blane Casey. Town Manager: Rebecca Hapgood. Others Present: Cathy Chesley, Keith Whitaker, Scott Pierz, Tiffany Glidden, Martha & JJ Wentworth, Sheldon Goodine, Terry Demerchant, Deputy Steffanizzi, Angela Nelson, and Mary Grow. Others Present via zoom: Stephen Greene.

Public Hearing Minutes

Town Manager Becky Hapgood opened the public hearing at 6:31 pm. Discussed revisions to Remote Participation Policy. Town Manager Becky Hapgood closed the public hearing at 6:33 pm.

Town Manager Becky Hapgood opened the meeting at 6:34 pm and led the Pledge of Allegiance to the American Flag.

Town Clerk Angela Nelson conducted the election of chair and secretary. Wayne Chadwick received four votes for Chair. Janet Preston received four votes for Secretary.

MINUTES

I. Approval of Minutes

- a. Motion by Janet Preston and second by Brent Chesley to approve minutes of the 10/24/2022 Select Board meeting; approved 4-0

II. Warrants

- a. Motion by Janet Preston and second by Jeanne Marquis to approve Payroll Warrant #22 for \$39,154.18; approved 4-0
- b. Motion by Janet Preston and second by Jeanne Marquis to approve Payables Warrant #23 for \$72,542.08; approved 4-0

III. Unfinished Business

- a. Motion by Brent Chesley and second by Jeanne Marquis to accept Nichols bid for Transfer Station roof repair, pending references; approved 4-0
- b. Municipal Building Committee update. Engineer Keith Whitaker will provide conceptual design for phase 1 & 2, and total design for phase 1.
- c. Discussed update on demolition of trailer at 90 Chadwick Way.

IV. New Business

- a. Motion by Janet Preston and second by Jeanne Marquis to appoint Alan Pelletier as Appeals Board member; approved 4-0

- b. Motion by Janet Preston and second by Brent Chesley move to dissolve the Heritage Tour Fund; approved 4-0
- c. Discussed TextMyGov proposal- postponed to next meeting.
- d. Discussed Board members serving on committees- tabled until further reviewed by MMA Legal.
- e. Motion by Janet Preston and second by Jeanne Marquis take Becky's recommendation and vote for Ella Bowman on the MRC ballot; approved 4-0
- f. Motion by Brent Chesley and second by Jeanne Marquis to approve Recreation Committee tractor purchase from MB Tractor and to be paid from the Recreation Reserve account; approved 3-1 (WC)
- g. Discussed ICS requirements of Select Board members.
- h. Motion by Brent Chesley and second by Janet Preston to purchase the 2023 Reiser trailer, place the old trailer out to bid and add those funds to the Equipment Fund; approved 4-0

V. Policy Review

- a. Municipal policies & orders – copies available here [Ordinances, Policies and Orders - Town of China, Maine \(govoffice.com\)](https://govoffice.com)
 - 1. Motion by Janet Preston and second by Jeanne Marquis to approve Select Board Meeting Policy, with changes; approved 4-0
 - 2. Motion by Brent Chesley and second by Jeanne Marquis to approve updated Remote Participation Policy; approved 4-0
 - 3. Motion by Janet Preston and second by Jeanne Marquis to approve the Tobacco-Free Policy; approved 4-0
 - 4. Motion by Jeanne Marquis and second by Brent Chesley to approve the Internal Financial Controls Policy; approved 4-0
 - 5. Motion by Janet Preston and second by Brent Chesley to approve the Outstanding Tax Order Policy; approved 4-0
 - 6. Motion by Brent Chesley and second by Jeanne Marquis to approve the Alcohol and Controlled Substances Testing Policy; approved 4-0
 - 7. Motion by Janet Preston and second by Jeanne Marquis to approve the Notice of Dishonor Policy; approved 4-0
 - 8. Motion by Brent Chesley and second by Janet Preston to approve the Boston Post Cane Policy; approved 4-0
 - 9. Motion by Janet Preston and second by Jeanne Marquis to approve the Fixed Asset Capitalization Policy; approved 4-0
 - 10. Motion by Janet Preston and second by Jeanne Marquis to approve the Emergency Management Policy; approved 4-0

VI. Public Comment- none.

VII. Select Board members' comments- Jeanne Marquis attended KRDA meeting and was told we should receive a larger dividend due to 2 lots being sold.

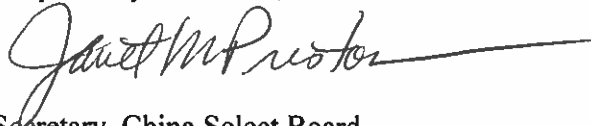
VIII. Manager's Communications – (Non-Action Items)

- a. Date of regular meetings – December 5, 2022
- b. Holiday closings of public services –Thursday and Friday, November 24 and 25, 2022
- c. Senior Citizens fuel Support Fund application update.

IX. Adjourn

Motion by Janet Preston and second by Brent Chesley to adjourn at 8:25 pm; approved 4-0

Respectfully submitted,



Secretary, China Select Board

Holiday schedule: (Christmas and New Year's Day falls on Sunday - observed holiday is Monday)

Thanksgiving

Town Office – closed Thursday 11/24 and Friday 11/25; open Saturday 11/26

Public Works – closed Thursday 11/24 and Friday 11/25

Transfer Station – closed Thursday 11/24 and Friday 11/25; open Saturday 11/26

Christmas

Town Office – closed Monday 12/26

Public Works – closed Monday 12/26

Transfer Station – closing 12/24 at noon; closed Monday 12/26

New Year's Day

Town Office – closed Monday 1/2

Public Works – closed Monday 1/2

Transfer Station – closed Monday 1/2