



**e. Driveway Entrance Siting and Culvert and Maintenance Policy**

**Attachments:**

- **Driveway Entrance Siting and Culvert and Maintenance Policy** (Driveway\_Entrance\_Siting\_and\_Culvert\_Installation\_and\_Maintenance\_Policy\_2023.docx)

**f. Emergency Management Policy**

**Attachments:**

- **Emergency Management Policy** (Emergency\_Management\_Policy\_-\_updated\_2023.docx)

**g. Mailbox Policy**

**Attachments:**

- **Mailbox Policy 2023** (Mailbox\_Policy-\_Nov\_2023.doc)

**h. Fixed Asset Capitalization Policy**

**Attachments:**

- **Fixed Asset Capitalization Policy** (Fixed-Asset-Capitalization-Policy\_Nov\_2023.docx)

**11. Public Comment**

*3 minutes per person – raise hand to be recognized by the chair, go to the podium (or recognized online), state your name and the agenda item you wish to speak on. All comments and questions should be directed to the chair.*

**12. Select Board Member Comments**

**13. Manager communication – non-action items**

- Employee appreciation day - December 11th - all municipal services closed 11:30 a.m. - 1:30 p.m.**
- Next meetings - Monday, December 18, Tuesday, January, Tuesday, January 16 and Monday January 29**

**14. Adjourn**

Contact: Becky Hapgood (Becky@chinamaine.org 207-445-2014) | Agenda published on 11/30/2023 at 2:10 PM