



Special Select Board meeting

Friday, June 28, 2024 at 3:00 pm

All participants are welcome to join in person. You may watch via Livestream and see prior meetings at: https://townhallstreams.com/towns/china_me

You may also join via Zoom Meeting (Click on link below)

<https://us02web.zoom.us/j/87508307001?pwd=du6122EsBC4mLGFCujLChbBdEW8D3.1>

or call in +1 929 436 2866 US (New York) Meeting ID: 875 0830 7001 Passcode: 353061

1. Call to Order

2. Pledge of Allegiance

3. Roll Call

Select Board member Janet M. Preston

Select Board member Blane C. Casey

Select Board member Brent A. Chesley

Select Board member Jeanne S. Marquis

Select Board chair Wayne D. Chadwick

4. Agenda – Welcome; agenda and decorum review

This meeting is for members of the Select Board to conduct the town's business. If a member of the public wishes to speak, time is allotted during the public comment section of the agenda. Any other participation is at the discretion of the board members and only through the chair.

5. Payroll Warrant 53 - \$

6. Payables Warrant 54 - \$

7. New Business

a. Appointments

These were omitted from the last batch.

b. 2024-2025 dispatch contract with City of Waterville

Dispatch services \$20,276.80 and PSAP services \$20,849.84.

8. Public Comment

3 minutes per person – raise hand to be recognized by the chair, go to the podium (or recognized online), state your name and the agenda item you wish to speak on. All comments and questions should be directed to the chair.

9. Select Board Member Comments

10. Manager communication – non-action items

a. July 1, 2024 SB meeting

b. July 17, 2024 SB meeting

Possibly move to 4pm. Manager Hapgood is off. Deputy Manager Chamberlain will fill in.

c. July 29, 2024 SB meeting

d. July 4th - all municipal services closed

11. Adjourn

Contact: Becky Hapgood (Becky@chinamaine.org 207-445-2014) | Agenda published on 06/21/2024 at 8:44 AM

**Certificate of Appointment
Select Board's Office**

Municipality of China

To: Rebecca Hapgood, of the Town of China, County of Kennebec, and State of Maine: in that the **Licensed Plumbing Inspector** position is an appointed position, the Select Board hereby appoints you as the **Licensed Plumbing Inspector** within the municipality of China for a fixed term of one year commencing on June 30, 2024, and ending June 30, 2025, intending, and meaning that there are not any automatic extensions.

Given under our hand this 28th day of June 2024.

Select Board, China, Maine

Appointed through June 30, 2025

**Certificate of Appointment
Select Board's Office**

Municipality of China

To: Rebecca J. Hapgood, of the Town of China, County of Kennebec and State of Maine: in that the Select Board hereby appoints you as **ExOfficio** member of all boards and committees within the municipality of China for the ensuing year or until a successor has been appointed.

Given under our hand this 28th day of June 2024.

Select Board, China, Maine

Appointment through June 30, 2025

**Certificate of Appointment
Select Board's Office**

Municipality of China

To: Stephen Nichols, of the Town of China, County of Kennebec and State of Maine: in that the **Civil Emergency Preparedness Director** position is an appointed position, the Select Board hereby appoints you as **the Civil Emergency Preparedness Director** within the municipality of China for the ensuing year or until a successor has been appointed.

Given under our hand this 28th day of June 2024.

Select Board, China, Maine

Appointed through June 30, 2025

**Certificate of Appointment
Select Board's Office**

Municipality of China

To: Nicholas W. French, of the Town of China, County of Kennebec and State of Maine: in that the **Building Official** position is an appointed position, the Select Board hereby appoints you as a **Building Official** within the municipality of China for the ensuing year or until a successor has been appointed.

Given under our hand this 28th day of June 2024.

Select Board, China, Maine

Appointed through June 30, 2025

**Certificate of Appointment
Select Board's Office**

Municipality of China

To: Tammy Bailey, of the Town of China, County of Kennebec, and State of Maine: in that the **Licensed Plumbing Inspector** position is an appointed position, the Select Board hereby appoints you as the **Licensed Plumbing Inspector** within the municipality of China for a fixed term of one year commencing on June 30, 2024, and ending June 30, 2025, intending, and meaning that there are not any automatic extensions.

Given under our hand this 28th day of June 2024.

Select Board, China, Maine

Appointed through June 30, 2025

**Certificate of Appointment
Select Board's Office**

Municipality of China

To: Ryan Page, of the Town of China, County of Kennebec and State of Maine: in that the **Licensed Plumbing Inspector** position is an appointed position, the Select Board hereby appoints you as the **Licensed Plumbing Inspector** within the municipality of China for a fixed term of one year commencing on June 30, 2024 and ending June 30, 2025, intending and meaning that there are not any automatic extensions.

Given under our hand this 28th day of June 2024.

Select Board, China, Maine

Appointed through June 30, 2025

**Certificate of Appointment
Select Board's Office**

Municipality of China

To: Randall Downer, Barbara Crosier, and Bradford Sherwood, of the Town of China, County of Kennebec and State of Maine: in that the **Comprehensive Plan Implementation Committee** position is an appointed position, the Select Board hereby appoints you as a **Comprehensive Plan Implementation Committee Member** within the municipality of China for the ensuing year or until a successor has been appointed.

Given under our hand this 28th day of June 2024.

Select Board, China, Maine

Appointed through June 30, 2025

**Certificate of Appointment
Select Board's Office**

Municipality of China

To: Shauna Exner, of the Town of China, County of Kennebec and State of Maine: in that the **Recreation Committee** position is an appointed position, the Select Board hereby appoints you as a **Recreation Committee Member** within the municipality of China for the ensuing year or until a successor has been appointed.

Given under our hand this 28th day of June 2024.

Select Board, China, Maine

Appointed through June 30, 2025

**Certificate of Appointment
Select Board's Office**

Municipality of China

To: Elizabeth Swahn, Town of Winslow, County of Kennebec, Nancy Lemieux, Larry Lemieux, Jessica Parlin, Susan Cottle, Peter Moulton, and Elaine Philbrook, of the Town of China, County of Kennebec and State of Maine: in that the **Community Forest at China Schools Committee** position is an appointed position, the Select Board hereby appoints you as a **Community Forest at China Schools Committee Member** within the municipality of China for the ensuing year or until a successor has been appointed.

Given under our hand this 28th day of June 2024.

Select Board, China, Maine

Appointed through June 30, 2025

**Certificate of Appointment
Select Board's Office**

Municipality of China

To: Janet M. Preston of the Town of China, County of Kennebec and State of Maine: in that the **KVCOG General Assembly Official Representative** position is an appointed position, the Select Board hereby appoints you as a **KVCOG General Assembly Official Representative** within the municipality of China for the ensuing year or until a successor has been appointed.

Given under our hand this 28th day of June 2024.

Select Board, China, Maine

Appointment through June 30, 2025



The Town of China Needs Volunteers To Serve on Various Boards and Committees

If you are a China resident and interested in serving on any of the following committees or boards, please fill in the information below and return it to the Town Clerk. Not all committees and boards currently have openings, however, vacancies occur on a regular basis.

There are many other opportunities to serve your town as an elected official, a member of a community resource organization, an election worker on Election Day, etc. Contact the Town Clerk for more information.

Please complete this form and submit to:

Town Clerk, 571 Lakeview Drive, China ME 04358
 or via email to info@chinamaine.org

Name: <u>Arthur L Buzzell Jr</u>
Mailing Address: <u>41 Evergreen Dr</u>
Telephone Number: <u>207 462 4232</u>
E-mail Address: LB Healy Plumbing <u>LBHealy@gmail.com</u>

PLEASE CHECK ITEMS OF INTEREST

<input type="checkbox"/> Municipal Building Committee	<input checked="" type="checkbox"/> Broadband Committee
<input type="checkbox"/> Board of Assessment Review	<input checked="" type="checkbox"/> Transfer Station Committee
<input type="checkbox"/> Cemetery Committee	<input type="checkbox"/> Emergency Preparedness Committee
<input type="checkbox"/> Appeals Board	<input type="checkbox"/> TIF Committee
<input type="checkbox"/> Forestry Committee	<input type="checkbox"/> China for a Lifetime Committee
Election Clerk- Circle one: Dem / Rep / Unenrolled / other	<input type="checkbox"/> Comprehensive Plan Implementation Committee
<input type="checkbox"/> China Recreation Committee	<input type="checkbox"/> Thurston Park Committee
<input type="checkbox"/> Road Committee	

Why are you interested in the board(s) and/or committee(s) chosen above?

To be involved in town

What contributions, benefits, talents, and skills can you bring to the Town of China?

run my own business

What do you feel is the responsibility of the boards and/or committees you chose?

represent the people

What municipal boards, volunteer organizations, or community service groups/committees have you worked with in the past and for what length of time?

Youth sports

Will your schedule be flexible enough to allow you to attend meetings on a regular basis?

Yes No

Do you have a computer, and can you review documents on your computer reliability?

Yes No

Can you join a Zoom meeting when necessary? Yes No Maybe

Signature Arthur J. Byrnes

Thank you for your interest in the Town of China!

DISPATCH AND PUBLIC SAFETY ANSWERING POINT SERVICES AGREEMENT

By and between the City of Waterville and the Town of China.

THIS AGREEMENT (the “Agreement”) is made this ____1st_ day of July 2024, by and between the City of Waterville (City) with its office located in Waterville, Maine; and the Town of China (Town) collectively referred to herein as the “Parties.”

WITNESSETH:

WHEREAS, The City of Waterville has indicated its ability and willingness to provide Public Safety Answering Point (PSAP) services for all E-9-1-1 calls, as well as public safety dispatching and related services specifically for fire protection and emergency medical services to the Town of China, and in doing so, to provide the high standard of customer service consistently delivered to current consumers; and

WHEREAS, The Town of China has indicated that it believes the Waterville Regional Communications Center can provide these services for the Town, in a professional, expedient, and cost-efficient manner;

NOW, THEREFORE, in consideration of the mutual covenants herein contained, the City and the Town agree as follows:

- 1. PREMISES.** The Waterville Regional Communications Center will provide PSAP services for all E-9-1-1 calls as well as radio and telephone communications and dispatch for China’s Fire and E.M.S. services. Such services shall be available for the Town of China twenty-four hours per day, year-round to include any and all times the Town of China’s Fire and E.M.S. services do not have an in-house dispatcher available.

The Waterville Regional Communications Center will provide E-911 answering service for the Town of China, during the time that the Communications Center maintains such a capacity and until such time that the ability to answer such calls is removed.
- 2. TERM.** The term of this agreement shall be from on or about July 1, 2024 to June 30, 2025 unless terminated earlier by mutual agreement. Should either party decide to terminate, a 30-day written notice will be provided.
- 3. MANAGEMENT FEE.** The total sum of the payment owed by this agreement is \$42,360.44. Dispatch Services account for \$20,276.80 and PSAP Services account for \$20,849.84. The City will continue to charge a 2% capital improvement fee and a 1% return on investment fee. This sum is to be paid in four (4) equal, quarterly installments, as billed. The first payment is due upon signing of this agreement by both parties. The City of Waterville reserves the

right to increase annual fees providing proper notice is provided to the Town. The Town of China reserves the right to cancel this contract if any annual fee increase is not sufficiently justified.

4. BREACH. If either party feels the other party is in breach of this Agreement, the parties agree to meet immediately and use their best efforts to resolve the disagreement. If a resolution is not reached, then the parties shall agree to end the terms of this contract in a manner that continues to provide for the services for China until alternative arrangements have been secured and are available for smooth and orderly transition, and at no time places the residents in the Town of China in any danger.
5. ENTIRE AGREEMENT. This Agreement constitutes the entire agreement between the parties and contains all agreements between them with respect to the subject matter hereof.

IN WITNESS WHEREOF, the City and the Town have executed this Agreement in duplicate originals as of the day and year first noted above.

City of Waterville

Town of China

Bryan Kaenrath
City Manager, Waterville

Rebecca Hapgood
Town Manager, China

DATE

DATE